



F. No. 01-06/2023-Admn(Part-II)
Government of India
NATIONAL DISASTER MANAGEMENT AUTHORITY
 NDMA Bhawan, A-1, Safdarjung Enclave, New Delhi -110 029
 Tel. No. 26701700



Dated: 19th May, 2026

Sub: Advertisement for the position of Senior Consultant {Technical Expert – Recovery Programmes (Productive/Livelihoods sectors)} and Senior Consultant {Technical Expert - Recovery Programmes (Structural-Social and Public Infrastructure sector)} in National Disaster Management Authority (NDMA) on contract basis.

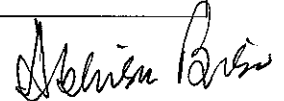
NDMA invites applications from Indian national having requisite qualification and experience for following positions:-

Sl. No.	Name of Position	Post in Nature	No. of Vacancy	Educational Qualification	Post Qualification Experience	Max. Age Limit
1.	Senior Consultant {Technical Expert – Recovery Programmes (Productive/Livelihoods sectors)}	Contractual	01 (one)	<p>Essential:- A Master's Degree in Disaster Management, Economics, Public Policy, Livelihood, Agriculture, Rural Development or Social Entrepreneurship</p> <p>Desirable:- An advanced degree, such as a Ph.D. in a related discipline, is desirable. Candidates must have a sound understanding and knowledge of issues relating to Recovery & Reconstruction.</p> <p>For Retired Government employees Essential: - Retired Govt. Employee with grade Pay in PB-13 and above with experience of more than 10 years and knowledge in the required domain field.</p>	<ul style="list-style-type: none"> • A minimum of 5 years of work experience in disaster risk management, developmental projects and programmes at either policy or programme level. • Working in national/ international institutions on disaster risk management or implementing recovery projects is desirable. • Candidates must have a sound understanding and knowledge of issues relating to Recovery & Reconstruction related to productive/ livelihoods/ economic sectors. • The candidates must have proven experience of designing training modules, session plans, and delivering training sessions. • Candidates should have proven writing skills in English, as the position requires dealing with national and state agencies pertaining to disaster risk reduction and related aspects. Proficiency in Hindi and other regional languages will be considered an added advantage. 	50 years for Senior consultant (retired Govt. employee, maximum age limit is 62 years)
2.	Senior Consultant {Technical Expert - Recovery Programmes (Structural-Social and Public Infrastructure sector)}	Contractual	01 (one)	<p>Essential:- Master's degree in Disaster Management/ Architecture/ Structural/ Civil Engineering Electrical engineering/ or Master's degree in urban planning/ Housing/ Rural Planning with bachelor's in architecture/ civil engineering</p> <p>Desirable:- An advanced degree, such as a Ph.D. in a related discipline, is desirable. Candidates must have a sound understanding and knowledge of issues relating to Recovery & Reconstruction.</p> <p>For Retired Government employees Essential: - Retired Govt. Employee with grade Pay of Rs.8700 (pre-</p>	<ul style="list-style-type: none"> • A minimum of 5 years of work experience in disaster risk management, developmental projects and programmes at either policy or programme level. • Working in national/ international institutions on disaster risk management or implementing recovery projects is desirable. • Candidates must have a sound understanding and knowledge of issues relating to Recovery & Reconstruction related to social and infrastructure sectors especially sectors such as transport, irrigation, water and sanitation systems, education. • The candidate must have experience in data analysis tools like Microsoft Excel is a must. Additionally, candidates must have expertise in AutoCAD, Sketchup, and 	50 years for Senior consultant (retired Govt. employee, maximum age limit is 62 years)

				revised) / Level – 13 (7th CPC) and above with minimum experience of 5 years in the relevant field. Candidates with experience in handling Recovery & Reconstruction programmes would be preferred.	other design software. • Candidates should have proven writing skills in English, as the position requires dealing with national and state agencies regarding disaster risk reduction and related aspects.	
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2. **Remuneration Band** - Rs. 1,25,000/- to Rs. 1,75,000/- for Senior Consultant, Remuneration in respect of retired Government employee engaged as a Consultant shall be regulated as per Ministry of Finance, Department of Expenditure O.M. No. 3-25/2020-E.III.A dated 09th December, 2020.
3. The detailed terms and conditions and eligibility criteria (educational qualifications, age, experience etc) for engagement of above position are indicated in the Term of References (ToR) and may be seen on NDMA website at <http://ndma.gov.in>.
4. Essential /desirable educational qualifications and experiences will be verified with original certificates.
5. Interested individuals may apply for the position online through NDMA website within **20 days** from the date of publication of advertisement on NDMA website.
6. **Applications will be considered only once applicants apply through NDMA job portal (<http://ndma.gov.in>). No other means of application will be considered. For any assistance to apply online, kindly call @ 9958136496/ 9873997934.**

Important note: Incomplete application will not be considered and NDMA reserves the right to reject such applications without assigning any reason.



**(Abhishek Biswas)
Under Secretary (Admn)**

**Terms of Reference
for the position of
Senior Consultant {Technical Expert - Recovery Programmes (Structural-Social
and Public Infrastructure sector)}
in Rehabilitation and Recovery Division**

1	Background	<p>The National Disaster Management Authority (NDMA) is the apex-level institution for disaster management in India. The Disaster Management Act, 2005 provides for setting up the NDMA along with a host of other institutions at the national, state, and district levels. Chaired by the Prime Minister, the NDMA is mandated to lay down the policies, plans and guidelines for disaster management, and implement various programmes related to various aspects of disaster management. Since its inception, NDMA has taken several initiatives and programmes in strengthening disaster preparedness and mitigation, improving disaster response and recovery, and supporting capacity-building activities in the country.</p>
2	Nature of Job	<p>Contractual</p> <p>Individual Consultants will be engaged initially for 3 years. Year to year continuation is subject to performance review during these three years. It is a full time engagement and Senior Consultant shall not take up any other assignment during the period of consultancy with NDMA. No extension will be given beyond the age of 65 years.</p>
3	No. of Position	01
4	Job Description	<p>The Senior Consultant, Recovery Programmes (Structural), will support NDMA in planning, implementing, and monitoring recovery and reconstruction interventions. S/he will also assist NDMA in carrying out social and infrastructure sector related post-disaster needs assessments and launching recovery and reconstruction projects in States in collaboration with SDMAs, international financial institutions, and others.</p> <p>The Senior Consultant (Structural) will support NDMA primarily on the structural components of damage assessment and reconstruction of buildings, which may include but are not limited to private buildings, housing, public amenities, infrastructure, etc.</p> <p>Working across various interventions of NDMA, the consultant will identify opportunities for building a better</p>

		<p>approach to recovery and reconstruction. While the Consultant will work primarily on the NDMA's programmes, s/he will also support central government ministries and departments for Post-Disaster Needs Assessment (PDNA) and designing recovery and reconstruction programmes.</p>
5	<p>Task, Responsibilities & Deliverables</p>	<p>The Senior Consultant, Recovery Programmes (Structural), will work in the Rehabilitation and Recovery Division under the overall supervision of the Coordinator, NRRC and Advisor, R&R and the guidance of the Member, NDMA. The consultant will work in coordination with the Coordinator, NRRC.</p> <p>The consultant will lead comprehensive recovery assessments and develop evidence-based recovery plans, applying data analysis, risk assessment, and planning methodologies. The role includes providing technical support for the design and implementation of recovery interventions, along with contributing to project management, stakeholder coordination, and monitoring to ensure effective and timely execution. Specific tasks will include the following, but are not limited to:</p> <ul style="list-style-type: none"> ○ Undertake damage and loss assessments including recovery and reconstruction needs for social and infrastructure sectors. ○ Contribute to post-disaster needs assessments (PDNA) review and recovery planning processes, with a focus on social and infrastructure sectors. ○ Provide technical support to states, NDMA, SDMAs, and other relevant institutions on developing social and infrastructure sector-related recovery and reconstruction interventions. ○ Develop and strengthen sector-specific recovery frameworks, guidelines, and tools for social and infrastructure sectors with a focus on building long-term resilience. ○ Support the design and implementation of recovery programmes and projects for key social and infrastructure sectors and ensure

		<p>alignment and convergence with ongoing relevant programmes at the national and state level.</p> <ul style="list-style-type: none"> ○ Support in design and delivery of capacity building of stakeholders on assessment methodologies, recovery planning, and resilient buildings and infrastructure restoration. ○ Establish and operationalize monitoring, evaluation, and learning (MEL) systems for recovery interventions, including development of indicators and tracking mechanisms specifically for social and infrastructure sectors. ○ Support programme monitoring and reporting, including documentation of good practices and lessons learned in social and infrastructure sectors. ○ Work closely with key ministries and departments to link with programmes such as the PM Awas Yojana, Jal Jeevan Mission, Samagra Siksha Abhiyan, MG-RAM G programme, etc. ○ Contribute to NRRC functions, including knowledge management, roster development, and coordination of recovery-related activities.
6	<p>Education & Qualification</p> <p>6.1 Essential</p> <p>6.2 Desirables</p>	<p>Essential:</p> <p>Master's degree in Disaster Management / Architecture / Structural/ Civil Engineering Electrical engineering/ or Master's degree in urban planning/ Housing/ Rural Planning with bachelor's in architecture/ civil engineering.</p> <p>Desirable:</p> <p>An advanced degree, such as a Ph.D. in a related discipline, is desirable. Candidates must have a sound understanding and knowledge of issues relating to Recovery & Reconstruction.</p>

7	Relevant Work Experience 7.1 Essential 7.2 Desirables	Essential: <ul style="list-style-type: none"> ○ A minimum of 5 years of work experience in disaster risk management, developmental projects and programmes at either policy or programme level. ○ Working in national/ international institutions on disaster risk management or implementing recovery projects is desirable. ○ Candidates must have a sound understanding and knowledge of issues relating to Recovery & Reconstruction related to social and infrastructure sectors especially sectors such as transport, irrigation, water and sanitation systems, education. ○ The candidate must have experience in data analysis tools like Microsoft Excel is a must. Additionally, candidates must have expertise in AutoCAD, Sketchup, and other design software. ○ Upper age limit will be 50 years (For retired Govt Servants, upper age limit also be 62 years) ○ Candidates should have proven writing skills in English, as the position requires dealing with national and state agencies regarding disaster risk reduction and related aspects.
8	Competencies	This position requires the following demonstrated competencies: <ul style="list-style-type: none"> ○ Corporate knowledge and sound judgment; ○ Self-motivated, initiative-taking and ability to work with minimal supervision. ○ Strong analytical skills and understanding of different livelihoods related programmes in India. ○ Skills to effectively communicate in public meetings and represent NRRC.

		<ul style="list-style-type: none"> ○ Ability to work with across teams and share knowledge. ○ Effective resource management and time management; and ○ Strategic advice and communications.
9	Experience & Qualification required for the Retired Service Person	Retired Government employees with Grade Pay of Rs.8700 (pre-revised) / Level – 13 (7th CPC) and above with minimum experience of 5 years in the relevant field. Candidates with experience in handling Recovery & Reconstruction programmes would be preferred.
10	Age limit	50 years *Remuneration, Allowances, Leave entitlements, Maximum term of appointments in respect of retired state Government employees will be same as the retired Central Government employees are entitled to when engaged as Consultants on Contract basis in NDMA*
11	Remuneration Band	Rs. 1,25,000 - Rs. 1,75,000/- **Remuneration, Allowances, Leave entitlements, Maximum term of appointments in respect of retire Central & State Government employees engaged as Consultant on Contact basis in NDMA shall be regulated as per provisions laid down in MoF, DoE OM No. 3-25/2020,E.III.A Dated 09/12/2020 **
12	Reporting Mechanism	The Consultant will report to the concerned Member, Advisor level officer/ Divisional Head.
13	Termination of Contract	The engagement of Consultants at NDMA is of a temporary nature and NDMA can terminate the contract at any time without prior notice and without providing any reason for it. However, in the normal course, it will provide one month's notice to the Individual Consultant. The Individual Consultant can also seek the termination of the contract upon giving one month notice to NDMA. Irrespective of Division, all matter related to this will be handle by Admin Division.