

Ministry of Information and Broadcasting

New Delhi

Filling up the posts of Regional Officers at the Regional Offices of Central Board of Film Certification, Mumbai and Cuttack (one each) and one Additional Regional Officer, Mumbai under Ministry of Information & Broadcasting on deputation basis.

It is proposed to fill up posts of Regional Officers (General Central Service, Group 'A', Gazetted) in the Regional Offices of Central Board of Film Certification at Mumbai and Cuttack (one each) in the Pay Matrix Level 12 (Rs.78800-209200) (Pre-revised Pay Band 3 Rs.15600-39100 with Grade Pay of Rs.7600) and one post of Additional Regional Officer (General Central Service, Group 'A', Gazetted) in the Regional Office, Central Board of Film Certification, Mumbai in the Pay Matrix Level-11 (Rs.67700-208700) (Pre-revised Pay Band 3 (Rs.15600-39100) with Grade Pay of Rs.6600) on deputation basis under Ministry of Information and Broadcasting. The details of the posts are given in Annexure-I.

2. The pay, tenure of deputation and other terms and conditions of the selected officers will be regulated in accordance with the Department of Personnel & Training's O.M. No. 68/2009-Estt. (Pay II) dated 17.06.2010 as amended from time to time.

3. Applications of eligible officers in the prescribed proforma (Annexure-II) may be forwarded to this Ministry along with the following:

i. Up-to-date APAR dossier for the last five years. All protocol copies of APARs may be forwarded by an officer not below the rank of Under Secretary or equivalent

ii. Vigilance Clearance

iii. Statement indicating whether any minor/major penalty was imposed or not during the last 10 years

iv. Integrity Certificate

v. Cadre Clearance

4. The applications complete in all respects may be sent to the Under Secretary (Files), Ministry of Information & Broadcasting, Work Hall No. 22943, 2nd Floor, Kartavya Bhawan-2, New Delhi-110001 within 60 days from the date of publication of this advertisement in the 'Employment News'. Officers who volunteer for the post will not be allowed to withdraw their candidature subsequently. The maximum age limit of the candidates applying for the post shall not exceed 56 years as on the closing date of receipt of applications.

(Santosh Kumar Maurya)
Under Secretary to the Govt. of India
Tel: 011-24015757
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Annexure-I

The description of the posts and eligibility conditions are as follows:-

5. No.	Name of the Post	No. of Posts and Regional Office of CBFC	Eligibility Conditions
1.	Regional Officer Pay Matrix Level 12 (Rs.78800-209200) (Grade Pay- Rs.7600)	01 - Mumbai	Officers of the Indian Administrative Service or Central Service Group 'A' eligible for appointment as Deputy Secretary to the Govt. of India, along with following qualifications: Essential (a) Degree of a recognized university or equivalent; (b) Sound knowledge of Hindi and one more of the following Indian languages against each Regional Office:- i. Regional Officer, CBFC, Mumbai - Marathi ii. Regional Officer, CBFC, Cuttack - Odia (c) Sound knowledge of Indian history and culture; and (d) 10 years' administrative or managerial experience in a responsible capacity. (Period of deputation - ordinarily not exceeding 4 years).
		01 - Cuttack	
2.	Additional Regional Officer Pay Matrix Level 11 (Rs.67700-208700) Grade Pay- Rs.6600	01 - Mumbai	Suitable officers of the Indian Administrative Service or Central Service Group A, along with following qualifications: Essential (i) Degree of a recognized University or equivalent. (ii) Sound knowledge of Hindi and one more Indian language (according to the requirements of the post- in this case Marathi); (iii) Sound knowledge of Indian History and Culture. (iv) Seven years' administrative or Managerial experience in a responsible capacity. (period of deputation - ordinarily not exceeding 3 years).

Postholders are eligible at the discretion of the Union Public Service Commission

Annexure-II

APPLICATION FOR THE POST OF REGIONAL OFFICER/ADDITIONAL REGIONAL OFFICER

Fill in BLOCK LETTERS / Type clearly. Fields marked* are mandatory.

Passport Size Photo (Affix recent)

SECTION 1 — IDENTIFICATION DETAILS

1. Regional Office Applied For* (tick one)	<input type="checkbox"/> Mumbai <input type="checkbox"/> Delhi <input type="checkbox"/> Chennai <input type="checkbox"/> Kolkata <input type="checkbox"/> Bangalore <input type="checkbox"/> Hyderabad <input type="checkbox"/> Thiruvananthapuram <input type="checkbox"/> Cuttack <input type="checkbox"/> Guwahati
2. Name of Applicant (in full)*	_____
3. Date of Birth (DD/MM/YYYY)	_____
SECTION 2 — SERVICE PARTICULARS	
4. Service / Cadre *	Service / Cadre: _____ Batch Year: _____
5. Date of Joining the above service (DD/MM/YYYY)*	_____
6. Date of Superannuation (DD/MM/YYYY)*	_____
7. Present Posting* (Organisation)	Organisation & Address: _____ Date of Joining the Present Post: _____
8. Pay Level (Present)*	Pay Level: _____ Date from which held (DD/MM/YYYY): _____

SECTION 3 — EXPERIENCE DETAILS

9. Administrative Experience* (in years and months)	Years: _____ Months: _____ Brief description of nature of administrative experience: _____
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SECTION 4 — LANGUAGE PROFICIENCY

10. Regional Language(s) Known* (with level of proficiency)	Language 1: _____ Proficiency: <input type="checkbox"/> Mother Tongue <input type="checkbox"/> Working Knowledge <input type="checkbox"/> Read Only
	Language 2: _____ Proficiency: <input type="checkbox"/> Mother Tongue <input type="checkbox"/> Working Knowledge <input type="checkbox"/> Read Only

SECTION 5 — VIGILANCE/CLEARANCE STATUS

11. Clearance Status	Integrity Status: <input type="checkbox"/> Beyond Doubt <input type="checkbox"/> Doubtful <input type="checkbox"/> Not Certified Vigilance Status: <input type="checkbox"/> Clear <input type="checkbox"/> Under inquiry <input type="checkbox"/> Penalty imposed Cadre Clearance Status: <input type="checkbox"/> Obtained / Attached <input type="checkbox"/> Applied For <input type="checkbox"/> Not Yet Applied
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SECTION 6 — APAR GRADINGS (LAST 5 YEARS)

12. Annual Performance Assessment Report Gradings Grade scale: Outstanding / Very Good / Good / Average / Below Average	Year 1 (____) Year 2 (____) Year 3 (____) Year 4 (____)
	Year 5 (____)

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SECTION 7 — REMARKS (IF ANY)

13. Remarks	<hr/> <hr/>
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SECTION 8 — CONTACT DETAILS

14. Mobile Number *	<hr/>
15. Office Contact Number *	<hr/>
16. Official Email ID *	Official email: <hr/> Alternate / personal email: <hr/>

FOR OFFICE USE ONLY

Date of Receipt:	Received by (initials):
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DECLARATION

I hereby declare that the information furnished above is true, complete, and correct to the best of my knowledge and belief. I understand that any mis-statement or suppression of fact shall render me disqualified, and I shall be liable to disciplinary action under applicable service rules.

Place: _____ **Signature of Applicant** _____

Date: _____ **Forwarding Authority (with seal & date)** _____

Notes:

* Mandatory fields must be filled. Incomplete applications are liable to rejection.

* Attach duly signed copies of: (i) Service book extract showing date of joining & pay level, (ii) Last 5 APARs, (iii) Cadre clearance certificate, (iv) Vigilance clearance certificate (v) Integrity Certificate.

* Applications not forwarded through proper channel (cadre controlling authority) may NOT be considered.

Certified that the particulars furnished by the candidate have been verified from his/her service records and found correct. No disciplinary/vigilance case is pending or being contemplated against him/her. No major/minor penalty has been imposed on him/her during the last 10 years. His/her integrity is certified. Cadre clearance is also given herewith.

Countersigned by Head of Department/Office _____

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