



Rajiv Gandhi Institute of Petroleum Technology (RGIPT)

Institution of National Importance under MoPNG, Govt. of India

Website: www.rgipt.ac.in

Ranked 78th (Engineering) in NIRF of 2025

RECRUITMENT NOTICE

RGIPT invites applications from highly motivated & eligible candidates (Indian Nationals) for appointment to the contractual position of **Personal Secretary** to the Director.

Post	Nature	Vacancy	Max. Age	Consolidated Pay
Personal Secretary	Contractual	01	45 years	Rs. 80,000/- (Per Month)

Note: Higher pay may be considered for deserving candidate.

Age Limit: Preferably not exceeding 45 years as on the last date of application.

Relaxation may be considered for exceptionally qualified candidates

For eligibility criteria, online application and other details visit:

<https://rgipt.ac.in/en/page/nts-contractual-position>

For any queries candidates may email: recruitment_nts@rgipt.ac.in

RGIPT reserves the right not to fill any of the post(s) advertised.



Last date of Application Submission: 15-04-2026

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