



NATIONAL DOPE TESTING LABORATORY
Government of India
J L N Stadium Complex, Gate No. 10, Lodhi Road, New Delhi – 110 003

Dated:- 04/04/2026

Advertisement No. 01 / 2026

Subject – Filling up the post Senior Technical Officer (Information Technology) in NDTL by Deputation (Including Short Term Contract) – regarding.

The National Dope Testing Laboratory (NDTL) has been established as an autonomous body, Government of India for undertaking human sports dope testing & allied research thereon. It is accredited by the National Accreditation Board for Testing & Calibration Laboratories (NABL) for (ISO/IEC 17025) and the World Anti-Doping Agency (WADA) for testing of Urine & blood samples from human sports. It is state-of-the-art laboratory equipped with modern and latest analytical equipment.

2. The Laboratory invites applications from Indian citizens for the post of Senior Technical Officer (Information Technology) in the Scale of Pay Rs. 56,100 - 1,77,500/- [Pay Level 10] to fill up the vacant post by Deputation (Including Short Term Contract) basis as detailed below. Period of Deputation (Including Short Term Contract) in another ex-cadre post held immediately preceding this appointment in the same or any other organization/Department of Central Government shall ordinarily not to exceed four years. The maximum age limit for appointment by deputation shall be not exceeding 56 years, as on the closing date of receipt of applications.

3. Eligibility Criteria:

Deputation (Including Short Term Contract):

Officers of the Central/State Government/PSUs/Autonomous Bodies:

(i) Holding analogous post on regular basis (or) having 3 years regular services in the PML 7 (Rs. 44,900-1,42,400),

and possessing

(i) Bachelor's Degree in Engineering in Computer Science / Electronics & Communication/ Information Technology (IT) or MCA or M.Sc. (IT) from a UGC/AICTE recognized University / Institute;

(ii) Four years post qualification experience in a reputed organization handling electronic data processing*.

*The experience in electronic data processing must include:

- a) Data Administration and Operational work – Maintaining data base by collecting information from different sources;
- b) Website content management;
- c) Internet surfing;
- d) Handling bulk e-communications.

Desirable:

Development and Administration of the e-Systems, testing, installing and application of the new soft- wares and ensuring their functioning, up-gradation/ modification and replacement etc.

4. Consequent to recommendations of Seventh Pay Commission, the pay scale in the Pay Bands have been replaced with Pay Matrix System. Therefore, for the purpose of interpretation relating to analogous posts, pre-revised scales of such posts shall be reckoned.

5. While forwarding the applications, the Cadre Controlling Authorities shall verify and ensure that the particulars furnished by the applicants are correct and no disciplinary case is either pending or contemplated against the officer concerned. The following documents should also be sent along with the application:

- (i) Applications in the prescribed format,
- (ii) Complete and up-to-date ACR/APAR for the last 5 years or attested photocopy thereof,
- (iii) Vigilance Certificate/ Clearance,
- (iv) Integrity Certificate/Clearance,
- (v) A Statement of major/minor penalties, if any, imposed upon the officer during the last 10 years.

6. Applicants are requested to ensure that their applications forwarded through their Cadre Controlling Authority. The Cadre Controlling Authorities are requested that applications of eligible and willing officers may be forwarded in the Proforma (PART-A, PART-B, AND PART-C) addressed to the Deputy Director (Admin), NDTL, EAST GATE NO. 10, JLN STADIUM COMPLEX, Lodhi Road, NEW DELHI – 110003, within 45 days from the date of publication of this advertisement in the employment News/Rozgar Samachar. However, only applications received from Cadre Controlling Authority duly completed in all the respect with all documentary formalities as mentioned in para 5 above, will be considered for selection. Incomplete applications or applications not received through proper channel or applications received after due date are liable to be rejected.

7. NDTL reserves the right to reject any or all the applications without assigning any reasons whatsoever.

Deputy Director (Admin)

**APPLICATION PROFORMA FOR THE POST OF
SENIOR TECHNICAL OFFICER (INFORMATION TECHNOLOGY)
PART – A
(Application preferably typed)**

1.	Post applied for on deputation basis or short term contract basis (please indicate specifically)				
2.	Name of Applicant (in Block Letters)				
3.	Address in Block Letters				
4.	Contact No.				
5.	E-Mail including alternative e-mail (if any)				
6.	Category(Gen/SC/ST/OBC)				
7.	Date of Birth				
8.	Date of Retirement under Central Government Rules				
9.	Educational Qualification (in case of insufficient space, please attach separate sheet duly signed by the applicant)				
S. No.	Exam passed	Year of Passing	Subjects offered	Board / University	%age of marks

10. Details of Employment in Chronological Order (in case of insufficient space, please attach separate sheet duly signed by the applicant.)

Office/Institution/ Organisation	Post Held	From	To	Scale of Pay/Pay Band & Grade Pay and basic pay. (in CDA/IDA Pattern)	Nature of Duties

11. Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

Qualification /Experience Required	Qualifications / Experience possessed by the applicant
<p>Essential:</p> <p>Officers of the Central/State Government/ PSUs/ Autonomous Bodies:</p> <p>(ii) Holding analogous post on regular basis (or) having 3 years regular service in the PML 7 (Rs. 44900-142400)</p> <p>and possessing</p> <p>i. Bachelor's Degree in Engineering in Computer Science / Electronics & Communication/ Information Technology (IT) or MCA or M.Sc. (IT) from a UGC/AICTE recognized University/ Institute;</p> <p>ii. Four years post qualifications experience in a reputed organization handling electronic data processing*.</p> <p>*The experience in electronic data processing must include:</p> <p>a. Data Administration and Operational work – Maintaining data base by collecting information from different sources;</p> <p>b. Website content management;</p>	

<p>c. Internet surfing; d. Handling bulk e-communications. Desirable: e. Development and Administration of the E-Systems, testing, installing and application of the new soft- wares and ensuring their functioning, up-gradation/ modification and replacement etc.</p>	
<p>12. Nature of present employment, i.e. Adhoc or Temporary or Regular</p>	
<p>13. In case the present employment is held on Deputation/ Contract basis, please state: - a. The date of initial appointment on Deputation/contract b. Period of appointment on Deputation/ Contract c. Name and address of the parent Office/ Organisation to which applicant belongs</p>	
<p>14. Additional details about present employment. Please state whether working under:- (a) Central Government/State Government (b) Autonomous Body PSU/Statutory Body/University</p>	
<p>15. Gross monthly emoluments drawn with grade pay (Please provide details thereof) (Also specify whether CDA pattern or ID pattern or grade pay equivalent to CDA pattern)</p>	
<p>16. Additional information, if any, which you would like to mention in support of your suitability to the post. This is among other things may provide information with regard to – (i) Additional academic qualification (ii) Professional Training (iii) Work experience over and above prescribed in the advertisement (Please use separate sheet in case space is insufficient).</p>	

DECLARATION : I have read the terms and conditions of appointment and certify that the above information is true to the best of my knowledge and belief. Further, I am liable to be disqualified even after my appointment at NDTL, in case, any information given above is found to incorrect/ incomplete or false/ forged.

Place & Date:

(Signature of the applicant)

PART – B

FOR THE USE OF CADRE CONTROLLING AUTHORITY / DEPARTMENT ONLY

1.	Whether the officer meets eligibility requirement as on the closing date of application	
2.(a) (i)	Whether any vigilance case is pending or contemplated against the Officer	
(ii)	If Yes, please give details	
(b). i	Whether any major/ minor penalty has been imposed on the proposed Officer during the last ten years	
ii	If yes, please give details	
iii	Indicate whether any penalty is in operation as on date.	
(c)	Whether officer is presently working in parent cadre or deputation or another ex-cadre post date from which deputation or another excadre post and the remaining tenure of his/her cadre clearance. Whether cadre clearance for the Officer by the Competent Authority has been granted as required for the post.	
(d)	Whether IPR for the year ending 2024 submitted within prescribed time.	

It is certified that the information/ entries furnished by the Officer has been verified from the service records.

Date:

Place:

**Signature of the Forwarding Authority
(with stamp)**

PART – C CHECK-LIST OF DOCUMENTS TO BE ATTACHED

(Please tick)

1	Application in prescribed format duly forwarded by the sponsoring authority	
2	Complete and up to date APAR for the last five years from 2020-21 onwards or attested photocopy thereof	
3	If APAR has not been written for a particular year or a part (more than three months) of a year, a No Report Certificate (NRC) for that period to be attached along with APARs of the previous years(s)	
4	Vigilance Clearance Certificate	
5	Integrity Certificate	
6	Major/Minor penalty Statement	
7	Cadre clearance from cadre controlling/ appointing authority	

Date :

Place:

**Signature of the Forwarding Authority
(with stamp)**