

## Advertisement For The Position Of Research Analyst

Job Number	MP-IDSA/273/2026
Job Title	Research Analyst
Job Family	Research
Number of Positions	UR 03; OBC 01; EWS 01 Those who had applied against advertisement No. MP-IDSA/0271/2025 published in Nov 2025, need not apply again.
Salary and Other Emoluments (As per Pay Matrix 7 <sup>th</sup> CPC Level-6)	<ul style="list-style-type: none"> <li>Rs. 35,400/-, fixed, equivalent to currently Basic Pay Level 6 of 7<sup>th</sup> CPC plus allowances as applicable</li> </ul>
On-Campus Accommodation	<ul style="list-style-type: none"> <li>Residential accommodation is available at MP-IDSA.</li> <li>In case, accommodation is not provided, HRA will be permissible</li> </ul>
Hours	Full-time
Contractual	<ul style="list-style-type: none"> <li>For a two years term including a probationary period of initial six months from the date of joining the Institute.</li> <li>Fresh term may be granted, if applied for and subject to suitability assessed by the Institute. This will not confer any right of permanence.</li> </ul>
Age Limit	Not More than 35 years as on <b>last date of application</b> Age relaxation applicable as per the govt. norms for reserved category candidates.
Educational Qualifications	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>Master's Degree with a First Division in Social Sciences and allied fields such as public policy, international relations, strategic affairs, development studies is essential</li> <li>Preference shall be given to candidates who have a background in the respective fields and have completed M.Phil. or Ph.D. in the desired area</li> </ul> <p><b>Desirable</b></p> <p>The candidates will be given preference for:</p> <ul style="list-style-type: none"> <li>Extensive research experience and advanced educational qualifications.</li> <li>A doctorate degree in a relevant field, accompanied by high-quality, peer-reviewed publications.</li> <li>Significant work and research experience in think tanks, research institutes, or universities.</li> </ul>
Professional Experience	Research experience in a think tank and published papers in respective area of research matters
Overall Purpose and Role	<ul style="list-style-type: none"> <li>Professional individual with research skills and excellent communication skills, drawing upon knowledge gained from postgraduate research or professional experience (if applicable)</li> <li>Shall be associated with the nominated Centre, will contribute ideas for the enhancement of techniques or methodologies for research (at centre level) and is expected to take significant initiatives in its work, in consultation with the Centre Coordinator</li> </ul>
Job Description*	<ul style="list-style-type: none"> <li>The job profile inter-alia includes: <ul style="list-style-type: none"> <li>Preparing databases</li> <li>Writing a Book review and/ or web commentary once in three months for the MP-IDSA Website (four in a year)</li> <li>One Issue Brief per year</li> <li>Will be encouraged to write a research paper/ journal article once a year.</li> <li>Participate in the capacity building activities like writing/research workshops, language training etc.</li> <li>Work as part of a project undertaken (at any time by the Centre) and/ or assist Centre members on specific papers and compile monthly activity report</li> <li>Providing research support for the Centre which may involve data mining by scanning journals and new arrivals in the library to provide a bibliography of the various articles/books relating to the subject matter concerned</li> <li>Writing event reports of fellow's seminars, roundtables, seminars, workshops, etc. held at the Institute</li> <li>Provide administrative support for organising roundtables, workshops, seminars, conferences, meetings under the aegis of the Centre, coordinating with the Conference Cell etc.</li> <li>Assisting with major events organised by the Institute like the Asian Security Conference, South Asia Conference, Foundation Day, etc. every year.</li> <li>Any other task assigned by the Institute.</li> </ul> </li> </ul>
Desired Skill-Set	<ul style="list-style-type: none"> <li>Keen interest in analysing current national and international affairs</li> <li>Excellent communication and interpersonal skills</li> <li>Ability to attend to detail</li> <li>Work under strict deadlines</li> <li>Flair for teamwork</li> </ul>
	<ul style="list-style-type: none"> <li>Prescribed Form (As per link of Google Form <a href="#">[Click here to open the form]</a>).</li> <li>Covering Letter</li> </ul>



<b>Documents Required</b>	<ul style="list-style-type: none"> <li>· Curriculum Vitae</li> <li>· Statement of Purpose (1,000 words)</li> <li>· Two letters of References (atleast one of them from an Academic Supervisor)</li> <li>· Two published Writing Samples</li> <li>· EWS Certificate.</li> <li>· The candidates applying under PwD Category are required to submit the Disability Certificate issued by the competent authority in the format prescribed by Government of India for this purpose.</li> <li>· The Reservation to OBC candidates shall be applicable as per the directives of the Government of India amended from time to time. Candidates shall upload recent OBC caste certificates issued from a competent authority particularly with reference to non-creamy layer. The candidates who are not in the Central list of OBC shall not apply for the post(s) reserved for OBC and if at any stage, it is found that the OBC certificate is not valid, the candidate shall stand cancelled and appointment made, if any, shall be terminated with immediate effect without any further notice.</li> </ul>
<b>Mode of Application</b>	As per Google Form [ <a href="#">Click here to open the form</a> ]
<b>Last Date of Application</b>	<ul style="list-style-type: none"> <li>· Application <b>MUST REACH</b> by 05:00 PM on <b>22 April 2026</b>.</li> <li>· Institute will not be responsible for the postal delays or technical issues with internet.</li> </ul>
<b>General Information</b>	<ol style="list-style-type: none"> <li>1. Shortlisted candidates will be invited to attend interviews at MP-IDSA, Delhi</li> <li>2. Certificates in original are to be produced in support of educational and age eligibility (and category, if applicable) at the time of interview.</li> <li>3. Education qualification will be calculated as on last date of submission of application.</li> <li>4. Shortlisted outstation candidates will be paid AC- III tier rail fare on production of tickets, by the shortest route</li> <li>5. The Institute reserves the right to increase/ decrease the number of positions (category wise) as also fill or not to fill any or all the positions advertised, based on the Institute's requirements.</li> <li>6. The Institute reserves the right to offer a higher/lower position to a candidate who has been interviewed, based on his /her aptitude and Institute's requirement, proviso to the required vacancy existing at the Institute (category wise), on the date of interview, and the candidate's consent.</li> <li>7. The Institute reserves the right to cancel recruitment at any stage without assigning any reason.</li> <li>8. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview. Where the number of applications received in response to an advertisement is large and it will not be convenient or possible to interview all the candidates, the Institute, at its discretion, may restrict the number of candidates for interview to a reasonable limit on the basis of qualifications / experience higher than the minimum prescribed in the advertisement and other academic achievements and feedback on past performance</li> <li>9. The Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s) at any stage in the process of selection in case any inadvertent mistake is detected even after issue of appointment letter.</li> <li>10. The Institute reserves the right to alter/insert any corrections/additions in the advertisement/ website in the event of any typographical error etc. before the last date prescribed for the receipt of applications, for which the candidates are advised to be in the lookout for announcements on the Institute's website under 'Join Us' tab.</li> <li>11. MP-IDSA reserves the right to relax the prescribed qualifications for candidates found more suitable for the position with relevant experience and expertise in the specified field.</li> <li>12. The certificates (including those of reserved categories) will be subject to verification/reverification as may be decided by the competent authority, as per prevailing Government guidelines.</li> <li>13. PwD candidates applying against UR vacancies are allowed age relaxation as applicable to UR (PwD) only.</li> <li>14. Candidates belonging to OBC category but coming under the 'Creamy Layer' and/ or if their caste does not find place in the Central List are not entitled to OBC reservation. They should indicate their category as 'General (GEN)'</li> <li>15. The Reservation to Economically Weaker Section (EWS) candidates shall be applicable as per Government of India, Ministry of Personnel, Public Grievances &amp; Persons, DoPT OM No.36039/1/2019- Estt. (Res.) dated 31 January, 2019. The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by competent authority, as per the above mentioned DoPT OM dt. 31.2019, as candidate's claim belonging to EWS. Candidate shall enclose the copy of EWS certificate in the application form.  The candidate who do not belong to EWS category shall not apply for the post(s) reserved for EWS and if any stage, it is found that the EWS certificate is not valid, the candidature shall stand cancelled and appointment made, if any, shall be terminated with immediate effect without any further notice.</li> <li>16. In case a candidate joins the Institute accepting the Terms and Conditions contained herein, she/he will be required to give an undertaking in writing that she/he will not apply for any appointment or course, part-time or full-time, without obtaining the written permission from the competent authority of the Institute. Also, while in service of the Institute, she/he will not engage in any trade or business or undertake any other full-time or part- time appointment.</li> <li>17. The selected candidate shall be subjected to other rules and regulations as applicable to MP-IDSA Scholars and Staff</li> </ol>

\*The job description/ duties and responsibilities listed are intended to describe the general nature of the role. The duties and responsibilities and the balance between the elements in the role may change or vary over time depending on the specific needs of the Institute at a specific point in time or due to changing needs of the Centre. Candidates should note that there may not be an immediate requirement to carry out all the activities.

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### For Enquiry

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- Web Master



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