

N-21013/9/2024-NeGD
National e-Governance Division
Digital India Corporation
Electronics Niketan, 6, CGO Complex Lodhi Road,
New Delhi – 110003
Website: www.negd.gov.in / www.dic.gov.in

Web Advertisement
23.04.2026

The National e-Governance Division (NeGD) is an independent business division under the Digital India Corporation, Ministry of Electronics and Information Technology. NeGD has been playing a pivotal role in supporting MeitY in Programme Management and implementation of e-Governance projects and initiatives undertaken by various Ministries/ Departments, both at the Central and State levels.

NeGD has been spearheading several innovative initiatives under the aegis of the Digital India Programme. Those have been developed keeping the vision areas of Digital India at the core- providing digital infrastructure as a core utility to every citizen, governance and services on demand and in particular, digital empowerment of the citizens of our country; some of these initiatives include DigiLocker, UMANG, Poshan Tracker, OpenForge Platform, API Setu, National Academic Depository, Academic Bank of Credits, Learning Management System.

It has myriad roles and responsibilities from supporting Central Line Ministries and State Government Departments on e-Governance projects, reviewing State Action Plans, offering support in technology management, strategy formulation & implementation of Emerging Technologies viz. AI, Blockchain, GIS etc., to facilitating digital diplomacy with focus on Indian startups and products

NeGD has been a leader in implementation and execution of a gamut of pilot/ infrastructure/ technical/ special projects and support components to framing core policies, project appraisals, R&D, and guiding /conducting assessments, undertaking activities for building capacities of both Government officials and] other stakeholders, and creating mass awareness about schemes and services under the Digital India Programme.

NeGD is currently inviting applications for the following positions purely on Contract basis initially for a period of 3 years which is further extendable as per the requirement of the project.

Sr. No	Position	Years of Experience	Vacancy	Budget
1	IT Consultant	4-8 Years	01	10-15 % Hike or UptoMax 32,64,000/- per year whichever is lower
2	Data Analytics Consultant	4-8 Years	01	

* The maximum age limit shall be 55 years on the closing date of receipt of application.

** The place of posting shall be in New Delhi but transferable to project locations of NeGD as per existing policy of NeGD/DIC.

Screening of applications will be based on qualifications, age, and relevant experience. NeGD reserves the right to fix higher threshold of qualifications and experience for screening and limiting the number of candidates for interview. Only shortlisted candidates shall be invited for interviews. NeGD reserves the right to not to select any of the candidates without assigning any reason thereof.

The details can be downloaded from the official website of DIC and NeGD, viz. www.dic.gov.in, www.negd.gov.in.

Eligible candidates may apply ONLINE: <https://ora.digitalindiacorporation.in/>

Last date for submission of applications will be: 30.04.2026

1. IT Consultant:

Job Title	IT Consultant
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Location	New Delhi
Division	NeGD
Experience	4-8 Years
Number of Vacancies	01

Job Summary:

The National e-Governance Division (NeGD), under the Ministry of Electronics and Information Technology, is seeking an experienced IT Consultant to provide strategic and technical advisory support for the design, modernization, and execution of large-scale national digital platforms. The role involves defining technology roadmaps, guiding architecture and infrastructure decisions, strengthening security and compliance frameworks, and ensuring seamless, citizen-centric service delivery across departments. The IT Consultant will work closely with policy, functional, and technical stakeholders to ensure scalability, interoperability, accessibility, and long-term sustainability of digital governance systems.

Key Responsibilities:

- Conduct requirement-gathering sessions with diverse stakeholder groups to capture functional and non-functional needs
- Translate business needs into BRDs, process flows, and user stories for development teams working on microservices-based architectures
- Analyze existing platforms, identify overlaps, redundancies, and opportunities for consolidation into unified digital ecosystems
- Map detailed workflows for core modules such as beneficiary/user management, service lifecycle management, grievance redressal, inspection processes, and system integrations
- Define acceptance criteria, data validation rules, and reporting metrics for KPIs and dashboards
- Collaborate with UI/UX teams to ensure wireframes, mockups, and layouts reflect user requirements and accessibility guidelines (GIGW 3.0, WCAG 2.1)
- Work with technical architects and integration teams to validate API specifications, authentication flows, and RBAC configurations
- Ensure AI-powered tools (e.g., OCR for document verification, NLP for chatbot responses, analytics automation) are effectively aligned with business logic and user needs
- Participate in UAT cycles, develop test scenarios from business requirements, and validate system outputs against expectations
- Document SOPs, training materials, and knowledge transfer content for end-user adoption
- Track requirement changes, maintain traceability matrices, and ensure alignment with project governance processes
- Support data mapping and migration plans involving relational, NoSQL, and search-indexing databases
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Required Skills and Qualifications:

- Bachelor's or master's degree in computer science, IT, Business Administration, or related field
- 4–8 years of experience in business analysis for large-scale IT projects
- Strong skills in requirement elicitation, business process modeling (BPMN), and documentation standards
- Experience working with microservices, API integrations, and data migration projects
- Familiarity with cloud-native platforms, containerized deployments, and DevSecOps workflows
- Understanding of relational and NoSQL data structures, as well as search indexing technologies
- Knowledge of accessibility, compliance, and security frameworks relevant to public digital platforms (GIGW 3.0, WCAG 2.1, CERT-In)
- Proficiency in tools such as JIRA, Confluence, Figma, MS Visio, and AI-powered documentation aids (e.g., ChatGPT, Copilot)
- Excellent communication, stakeholder engagement, and problem-solving skills
- Good to have certification: IIBA-CBAP, PMI-PBA, or equivalent Business Analysis certification

2. Data Analytics Consultant:

Job Title	Data Analytics Consultant
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Location	New Delhi
Division	NeGD
Experience	4-8 Years
Number of Vacancies	01

Job Summary:

The National e-Governance Division (NeGD), under the Ministry of Electronics and Information Technology, is seeking an experienced Data Analytics Consultant to provide strategic and technical advisory support for the design, implementation, and enhancement of data and analytics capabilities across large-scale national digital platforms. The role involves defining data and analytics roadmaps, strengthening data integration and governance frameworks, enabling advanced analytics and dashboards, and supporting data-driven decision-making for improved citizen-centric service delivery.

Key Responsibilities:

- Provide strategic guidance for the design, implementation, and enhancement of data and analytics capabilities for the national digital portal.
- Define and periodically review the data and analytics roadmap, including data models, KPIs, and reporting frameworks.
- Advise on data integration, scalability, performance optimization, and analytics architecture.
- Ensure data security-by-design, including data protection, access controls, privacy, and compliance with government data standards.
- Guide adoption of best practices in data management, analytics platforms, dashboards, and AI-driven insights.
- Support seamless data integration across departments to enable evidence-based and citizen-centric decision-making.
- Review analytics designs, dashboards, data pipelines, and solution documents for quality and alignment.
- Provide advisory support during key reviews, audits, and governance forums related to data and analytics.
- Ensure long-term sustainability, data quality, interoperability, and scalability of the analytics ecosystem.

Required Skills and Qualifications:

- Bachelor's or Master's degree in Data Analytics, Statistics, Computer Science, Information Technology, or a related discipline.
- 3–5 years of relevant experience in data analytics, business intelligence, reporting, or decision-support systems for large-scale digital or IT projects.

- Strong proficiency in SQL with hands-on experience in querying and managing databases such as PostgreSQL, MySQL, MongoDB, and Elasticsearch/OpenSearch.
- Experience with BI and data visualization tools such as Power BI, Tableau, or equivalent platforms for dashboarding and analytics.
- Solid understanding of data pipelines, ETL processes, and integration with API-based data sources.
- Ability to work with structured, semi-structured (JSON, XML), and unstructured datasets.
- Working knowledge of statistical analysis techniques; familiarity with basic machine learning concepts will be an added advantage.
- Exposure to AI-assisted analytics tools, automation techniques, and advanced reporting mechanisms.
- Understanding of data governance, privacy, compliance, and audit requirements applicable to public digital platforms.
- Strong analytical mindset with high attention to detail and problem-solving capabilities.
- Desirable certifications include Microsoft Certified: Data Analyst Associate, Tableau/Power BI certifications, or Google Data Analytics Professional Certificate.

General Conditions applicable to all applicants covered under this advertisement

1. Those candidates, who are already in regular or contractual employment under Central / State Government, Public Sector Undertakings or Autonomous Bodies, are expected to apply through proper channel or attach a 'No Objection Certificate' from the employer concerned with the application OR produce No Objection Certificate at the time of interview.
2. NeGD reserves the right to fill all or some or none of the positions advertised without assigning any reason as it deems fit.
3. The positions are purely temporary in nature for the project of NeGD/DIC and the appointees shall not derive any right or claim for permanent appointment at NeGD/DIC or on any vacancies existing or that shall be advertised for recruitment by NeGD in future.
4. NeGD reserves the right to terminate the appointments of all positions with a notice of one month or without any notice by paying one month's salary in lieu of the notice period.
5. The designation of the selected candidates shall be mapped as per the existing designation policy of NeGD.
6. In case of a query, the following officer may be contacted:

HR Team

National e Governance Division, 4th Floor, Electronics Niketan,6-
CGO, Complex Lodhi Road, New Delhi – 110003
Email: Negdhr@digitalindia.gov.in