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No. A.12011/5/2025-Admn.VI

Government of India/ भारत सरकार
Ministry of Finance/ वित्त मंत्रालय

Department of Economic Affairs

आर्थिक कार्य विभाग
(Admin. VI)/ (प्रशा. VI)

Work Hall: 15051, 'A' Wing, Kartavya Bhawan - 1, New Delhi - 110001

Filling up one vacant post of Additional Budget Officer in Department of Economic Affairs, Ministry of Finance on deputation basis - reg.

It is proposed to fill up one vacant post of Additional Budget Officer in Department of Economic Affairs, Ministry of Finance on deputation basis. Necessary details regarding the posts are given at Annexure-I. 2. It is requested that the applications (in duplicate) from the eligible and willing officers who can be relieved, if selected, may be forwarded in the prescribed proforma as in Annexure-II to this Department within 60 days from the date of publication in the Employment News along with the following documents:-

i. Up to date CR dossiers. In case of photocopies of CR dossiers, it should be duly attested by an officer not below the rank of Under Secretary to the Govt. of India. (Attestation on each page)

ii. Vigilance/Disciplinary Clearance.

iii. Integrity Certificate

iv. A statement showing major/minor penalties imposed during the last ten years. The statement is also required in case of 'NIL' information.

v. Cadre Clearance

3. Applications received incomplete, otherwise than through proper channel and without the above-mentioned documents and after the due date will not be entertained. Further, the candidate who applies for the post will not be allowed to withdraw his candidature subsequently.

(Santosh Kumar)
Under Secretary to the Govt. of India

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ANNEXURE-I

1. Name of the Post: Additional Budget Officer
2. Number of Vacancy: One
3. Classification : General Central Service, Group 'A' Gazetted, Ministerial
4. Ministry/Department : Ministry of Finance, Department of Economic Affairs.
5. Level in the Pay Matrix : Level - 12 of 7th CPC Pay Matrix
6. Method of Recruitment: Deputation
7. Eligibility Conditions:

Officers of the Central Government/ State Government or Union Territories:-

(a) (i) Holding analogous post on a regular basis in the parent cadre or department; or

(ii) With five years' service rendered after appointment to the post on a regular basis in Level - 11 in the pay matrix (Rs. 67700 - 208700) or equivalent in the parent cadre or department; and

(b) Who have undergone training in cash and accounts work conducted by the Institute of Secretariat Training and Management (ISTM) and possessing five years' experience in budgeting and accounts procedures and practices; OR

Officers from any of the central organized accounts service under the Central Government:

(i) Holding analogous posts on regular basis in the parent cadre or department; or

(ii) with five years regular service in Level - 11 in the pay matrix (Rs. 67700 - 208700) or equivalent in the parent cadre or department.

Note 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed four years. The maximum age-limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Note 2: The departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.