

Government of India
MINISTRY OF DEFENCE

Applications are invited for filling up of nine (09) posts of Senior Architect, Group 'A' (Gazetted) In Level-13 of Pay Matrix in the Military Engineer Service under Ministry of Defence is required to be filled up on Deputation basis at the location at Delhi, Jammu, Pune, Guwahati, Chennai, Vizag, Lucknow, Udhampur & Jaipur. The eligibility conditions for applicants are as under:-

- (a) (i) Holding analogous post on regular basis in the parent cadre/department; or
- (ii) With five years' service in the grade rendered after appointment thereto on regular basis in the Pay Level-12 in pay matrix or equivalent in the parent cadre or department; and
- (b) Possessing the following qualifications and experience: -
- (i) Degree in Architecture of a Recognized University or equivalent
- (ii) Registered with the council of Architecture
- (iii) Ten years working experience as Architect or Senior Architect

Note 1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government, shall ordinarily not to exceed four years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

2. The terms and conditions of deputation will be governed by the DOP&T's OM No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010, as amended from time to time.

3. It is requested that the applications (in duplicate) in the enclosed proforma along with the cadre clearance from parent department, complete and upto date last 5 years APAR/confidential reports and Integrity Certificate & Vigilance Clearance of the officers who could be spared in the event of their selection duly countersigned by the employer may be sent to the office of the **Director General (Personnel), Military Engineer Service, Engineer-in-Chief's Branch, Kashmir House, Rajaji Marg, New Delhi-110011** within 60 days of the issue of this advertisement. The Application along with prescribed proforma is also available in Military Engineer Services website www.mes.gov.in. Applications received after the last date or without the confidential reports or otherwise found incomplete will not be considered. While forwarding the applications, it may be verified and certified that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending. The details of major/minor penalties imposed on the officer during the last 10 years may also be furnished.



4. The curriculum vitae performa will be available in Employment Newspaper along with vacancy circular.



M.P. Harinarayanan
30/11/20

(M.P. Harinarayanan)

Under Secretary to Government of India

Tele: 2301-1449

BIO-DATA/CURRICULAM VITAE PROFORMA

1.	Name and address (In Block Letters)				
2.	Date of Birth (In Christian Era)				
3.	i. Date of entry into service				
	ii. Date of retirement under Central Government Rules				
4.	Educational Qualification				
5.	Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)				
	Qualifications/Experience required as mentioned in the advertisement/ vacancy circular			Qualification/Experience possessed by the Officer	
	Essential			Essential	
	A) Qualification			A) Qualification	
	B) Experience			B) Experience	
	C) Council of Architecture Registration with validity			Additional	
				A) Qualification	
			B) Experience		
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite essential qualification and work experience of the post along with supporting documents.				
7.	Details of employment, in chronological order. Enclose a separate sheet duly authenticated by your signature. If the space below is insufficient.				
	Office/ Institution	Post held on regular basis	From	To	*Pay Band & GP/Pay Scale of the post held on regular basis
*Important: Pay Band and GP granted under MACP/ACP are personal to be the officer and thereon, should not be mentioned. Only Pay Band and GP/Pay Scale of the post held on regular basis to be mentioned.					
8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent				
9.	In case the present employment is held on deputation basis, please state-				
	a) The date of appointment on deputation	b) Period of appointment on deputation/contract	c) Name of the parent office/ organization to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organization	
9.1	Note: In case of Officer is already on deputation, the application of such officer should be forwarded by the parent cadre/department along with Cadre Clearance, Vigilance clearance and integrity certificate. Note: Information under column 9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.				



10.	If any post held on deputation in the past by the applicant, date of return from the last deputation and other details	
11.	Please state whether you are working in the same department or feeder grade	
12.	Total emoluments per month now drawn	
	Basic Pay in the PB	Grade Pay / Pay Level
		Total Emoluments
13. A	Additional information , if any, in support of your suitability to the post you applied for- i) Additional academic qualification ii) Professional training iii) Work experience over and above prescribed in the vacancy circular/advertisement & any other information	
13. B	Achievements , The candidate are requested to indicate information with regard to- i) Research publication and reports and special projects ii) Awards/Scholarships/Official Appreciation iii) Affiliation with the professional bodies/institution/societies and; iv) Patents registered in own name or achieved for the organization v) Any research/innovative measures involving official recognition vi) Any other information	
14	03 Choice of the station for deputation in order of precedence out of station mentioned in the advertisement.	

Important Instructions:

The candidates applying the posts should note the following:-

1. The applicant who apply for the post with r/o to the advertisement shall not be allowed to withdraw his/her candidature subsequently. The applicant selected by MES should not decline the offer of appointment. In case he/she declines the offer of appointment, his/her candidature shall not be considered for any further appointment by MES for a period of two years from the date of cancellation of offer of appointment.
2. Crucial date for determination of eligibility shall be the last date prescribed for the receipt of offline application.
3. Canvassing or bringing influence in any form will disqualify the candidature.
4. The advertisement can be withdrawn at any time at the discretion of the Competent Authority without assigning any reason thereof.
5. In case of any dispute/ ambiguity/ confusion that may occur in the process of selection, the decision of the Appointing Authority in MES for the post concerned shall be final.
6. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an offer of appointment, the MES reserve the right to modify/ withdrawal/ cancel any communication made to the applicant.
7. Any legal dispute with regard to the selection/ recruitment process will be subject to jurisdiction of the court in Delhi only.



8. No correspondence or query will be entertained from the candidates regarding the eligibility, status of application, postal delays, conduct and result of tests, selection process etc.
9. MES may at its discretion adopt the objective criteria to screen the applications and call the screened candidates for written test and/ or interview etc. MES also reserve the right to select the lesser number of candidates than the number of posts advertised, as per fitness of candidates assessed by the Selection Committee.
10. The Department/Organization concerned while forwarding the application should:-
- (a) Enclosed attested copies of APAR certificate with regard to work & conduct of the officer for the last five (05) years along with a vigilance clearance certifying that no penalty is imposed against the officer for last ten years, integrity certificate and no penalty certificate.
- (b) Certify that the particulars given by the applicant in his/her offline application regarding the details of educational/professional qualification (s), relevant experience and pay particulars etc. have been verified from the service records and are true, correct and complete.
11. The applicants are advised to fill the offline application form carefully in accordance with the eligibility criteria and experience mentioned for the post(s). Applications received through any other mode/procedure would not be accepted and summarily rejected. Applications incomplete in any respect, especially without details of pay scaled shall be summarily rejected without any notice. It may be noted that any subsequent clarification regarding job profile/ experience etc. at a later date will not be entertained under any circumstances.
12. 'Corrigendum' or 'Addendum' or 'Cancellation' to this advertisement, if any, shall be published only on the website of MES and will not be published in the newspaper. Therefore, the applicants are advised to check the website of MES regularly.
13. Any change in choice station of applicant after filling the application will not be entertained except under exceptional circumstances. However, the discretion of Competent Authority in MES in accepting the change in choice station will be final and binding.

